



1269-2 COFFEEN STREET, WATERTOWN, NY 13601

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## **RENTAL APPLICATION**

Please Print and Complete All Items.

### **UNFURNISHED – TWO BEDROOM APARTMENT: (CHECK ONE)**

\_\_\_\_\_ ONE YEAR LEASE – RENT \$775\*

\_\_\_\_\_ SIX MONTH LEASE – RENT \$800\*

### **FURNISHED – TWO BEDROOM APARTMENT: (CHECK ONE)**

\_\_\_\_\_ 2 BR/1 BA – RENT \$1095\*

\_\_\_\_\_ 2 BR/2 BA – RENT \$1150\*

### **MINIMUM INCOME REQUIREMENT - \$2,500 PER MONTH**

### **APPLICATION PROCESSING FEE:**

**\$20 – PER APPLICANT (18 years of age and older)**

I/we, the undersigned, represent and warrant the accuracy of the provided information and authorize Ontario Village Apartments, and its agents to verify all information given and to obtain a consumer credit report including but not limited to credit history, prior residency check and criminal record search. I further authorize the release of information from previous/current landlords. I also authorize Ontario Village and its agents to contact employers and bank representatives needed to verify employment, income and credit references. This is solely for the purpose of resident screening purposes and is strictly confidential.

**Applicant Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Co-Applicant Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**\*Prices subject to change**

**\*\*Pets not allowed**



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Date of Application: \_\_\_\_\_ Desired Date of Occupancy: \_\_\_\_\_

Applicant Information			
Name:			
Date of birth:	SSN:	Phone:	
Driver's License No./State		Email address:	
RESIDENCE HISTORY:			
Current address:			
Own	Rent (Please circle)	Monthly payment:	Dates From: To:
Present Landlord/Mortgage Co.:			Telephone No.
Reason for Moving:			
Previous address:			
Owned	Rented (Please circle)	Monthly payment:	Reason Left?
Landlord/Mortgage Co.:		Dates From:	Dates To:
Co-Applicant Information			
Name:			
Date of birth:	SSN:	Phone:	
Driver's License No./State		Email address:	
RESIDENCE HISTORY:			
Current address:			
Own	Rent (Please circle)	Monthly payment:	Dates From: To:
Present Landlord/Mortgage Co.:			Telephone No.
Reason for Moving:			
Previous address:			
Owned	Rented (Please circle)	Monthly payment:	Reason Left?
Landlord/Mortgage Co.:		Dates From:	Dates To:
Full Names of All other Residents:	Relationship to You:		Date of Birth:

Employment Information		
Current employer:		
Employer address:		How long?
Phone:	E-mail:	Fax:
Position:	Supervisor:	<b>Gross Monthly income:</b>
Previous employer:		Phone:
Employer's address:		
Co-Applicant Employment Information		
Current employer:		
Employer address:		How long?
Phone:	E-mail:	Fax:
Position:	Supervisor:	<b>Gross Monthly income:</b>
Previous employer:		Phone:
Employer's address:		
Other Sources of Income:		
Source of Income:		
Phone:	Amount: \$	Per:
Source of Income:		
Phone:	Amount: \$	Per:
<b>Total Gross Monthly Household Income:</b>		<b>\$</b>
Banking & Credit References		
Bank Name:	Address:	Phone:
Business Name:	Acct. No.	Phone:
Vehicle Information:		
Make/Model & Color:	Year	Tag No./State:
Make/Model & Color:	Year	Tag No./State:
Total Number of Vehicles:		
Other Information		
<b>How did you hear about this property?</b>		<b>Have you or Co-Applicant ever been:</b>
Sued for non-payment of Rent? Yes or No		Sued for damage to rental property? Yes or No
Been Evicted or asked to Move Out? Yes or No		Declared Bankruptcy? Yes or No
Been convicted of a crime? Yes or No If yes, provide type of offense, County & State:		
Emergency Contact		
Name:	Relationship	Primary Phone:
Address:		Second Phone:
I hereby make application for an apartment and certify that the information on this application is correct. I authorize you to obtain my credit report from your credit reporting agency and understand that this will show as an inquiry on my file. I also authorize the verification of the information provided on this form with respect to my credit, rental history, employment or other source of income. I further authorize you to contact any references that I have listed.		
Signature of Applicant:		Date:
Signature of Co-Applicant:		Date: